

Pine Forest Property Owners Association

Architectural Control Committee (ACC)

Application for Construction

Property Owner:

Name: _____

Address: _____

Primary Phone: _____ Alt. Phone: _____

Email: _____

Builder / Contractor:

Name: _____

Address: _____

Primary Phone: _____ Email: _____

Property:

Legal Description: Unit # _____ Block # _____ Lot # _____

Street Address: _____

Type of Construction:

New Home Remodel / Addition Site Work / Other

Description: _____

Construction Start Date: _____ Expected Completion Date: _____

I have read and understand the Pine Forest Subdivision Restrictions prior to submitting this application, and agree to abide by those restrictions and any guidelines dictated by the ACC upon approval of the application. Owner and Builder further agree to contain all trash during construction as well as provide approved temporary sanitation facilities for workers use. Failure to comply will result in an immediate revocation of the permit, and a lien filed on the property for the cost of cleanup as well as administrative and legal fees. Should a permit be revoked, a subsequent re-application and approval process will be required before work can resume.

Owner Signature: _____ **Date:** _____

Builder Signature: _____ **Date:** _____

Complete Application Package Submitted to Pine Forest ACC:

- Application should include all relevant items on the Permit Requirements Checklist (pg. 2)
- Via Email: pfpoaacc@gmail.com Subject [Application for Construction](#)
- Or Mail To: Pine Forest POA, Attn: ACC | Suite 140-116 | 494 Hwy 71 West | Bastrop, TX 78602 |

(Section Below For ACC Use Only)

Date Received by PFACC: _____ Check # _____

Approved Not Approved Date: _____ Permit # _____

Member, PFACC Date

Member, PFACC Date

Member, PFACC Date

Member, PFACC Date

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Permit Requirements Checklist

Property: Unit _____ Block _____ Lot _____ Street Address _____

New Home/Secondary Residence

- Application - new home requires **\$500.00 permit fee**
- Site Plan/Survey showing the locations of any improvements to be approved
- Houston Toad Awareness (Property Owner must sign)
- Wastewater/Septic system Site Plan and Permit. Note: Aerobic Treatment System requires a maintenance agreement with a Bastrop County approved service provider.
- Culvert Permit(s)
- Drawings
 - a. Floor Plan
 - b. Elevations - all 4 sides
 - c. Foundation
 - d. Roof
- 911 Address assignment. _____
- Driveway Plan
 - a. Non-permeable - brick, pavers, cobblestone, plain or colored concrete, or asphalt (concrete preferred)
 - b. Permeable – gravel, crushed granite, or road base and must have an approved border of brick, concrete, stone, or other material that provides retention of driveway material and a clear edge.
- Sample pictures showing colors of materials including brick, stone, siding, fencing, and driveway

Other types of improvements _____

- Application – no permit fee
- Site Plan/Survey showing the locations of improvements to be approved
- Wastewater/Septic system plan – required if this improvement changes the wastewater/septic system usage
- Culvert Permit(s) – if applicable for this improvement
- Drawings
 - a. Floor Plan
 - b. Elevations – all 4 sides or Pictures
 - c. Foundation
- Sample pictures showing colors of external materials such as shingles, siding, brick, and stone
- Driveway Plan for new or extending existing driveway.
 - a. Non-permeable – brick, pavers, cobblestone, plain or colored concrete, or asphalt (concrete preferred)
 - b. Permeable – gravel, crushed granite, or road base, and must have an approved border of brick, concrete, stone, or other material that provides retention of driveway material and a clear edge.